



**FIRST®
LEGO®
LEAGUE JR.**

**FIRST®
LEGO®
LEAGUE**

**FIRST®
TECH
CHALLENGE**

**FIRST®
ROBOTICS
COMPETITION**

Recommended *FIRST* Team Meeting Agenda

15 min. welcome, admin - dates for upcoming meetings, milestone dates, and travel & competition dates so those are on student and parent calendars

15-20 min Design review/ educational nuggets: Safety & Tool Orientation - include Safety Animation info; review/introduce some element of competition or FIRST experience - like the different types of awards, something about gearing, or CAD, or a video about siege weapons, etc. - before they head into their build and other tasks.

Break into subteams : Marketing, Robot Design, strategy , documentation (historian), drive train construction

Allow for 15-20 min. clean up

Another 10 min for recap – meeting achievements - goal setting for next meeting(s)